



Outer East Area Committee

Swarcliffe & Stanks Forum and PACT meeting

Minutes from the meeting of 10 April 2013

Held at Swarcliffe Working Men's Club

Present:

Cllr Pauleen Grahame (Co-Chair), Cllr Peter Gruen (Co-Chair), James Nundy (South East Area Support Team, minutes), Eric Vary (resident), John Nicholson (resident), F&S Unsworth (residents), S&W Mann (residents), Jean Hagan (resident), Sandra & James Murfin (residents), Jean Jackson (resident), Siddiga & Stuart Austin (residents), Alison Ford (Swarcliffe Children's Centre), Paul Nicholson (resident), Mark Nicholson (local landlord), Anthony Florey (resident), Jeremy Lunn (Aire Valley Homes), Nathan Vaughn (LCC – South & South East Locality Team), Ken Hill (Swarcliffe Good Neighbours), Virgil Meikle (LCC - Youth Service), Sgt Simon Harrison (West Yorkshire Police)

Apologies:

Martyn Trodd (Yorkshire Transformations Ltd), Kimberley Atkins (YTL)

1.0	Welcome, introductions and apologies	Actions
1.1	Cllr Grahame welcomed everyone to the meeting, informing the group that Cllr Gruen was on his way from a meeting in Wakefield.	
1.2	Introductions around the floor were made.	
1.3	Cllr Grahame informed the group about the death of Cllr Suzi Armitage in February.	
2.0	PACT meeting – West Yorkshire Police	
2.1	Contact points for your local Neighbourhood Policing Team are: Tel: 0113 285 5335 Email: banpt.cwt@westyorkshire.pnn.police.uk Website: www.westyorkshire.police.uk/npt (then navigate via the map or add your postcode to the box)	
2.2	Sgt Simon Harrison attended, gave an update about crime and anti-social behaviour (ASB) and then gave responses to issues raised.	
2.3	Crime is slightly up due to damage to windows via bricks and ice balls. The WYP have spoken with young people in the area. The Leeds ASB Team are working with a known group of young people.	
2.4	There has been little change with the level of ASB over the last few months.	
2.5	CCTV cameras at Stanks Parade shops FirstEye, the company who installed the system in the shop, say a circuit board needs replacing and will cost about £250. The shopkeeper seems reluctant to proceed with the works. <ul style="list-style-type: none"> • Outer East Area Management paid for the installation on the basis that the shopkeeper took on the responsibility for maintenance after the first year 	

2.6	<p>Action: Police to be tasked to call at every shop in the parade to discuss options and the way forward, and report to the Chair at the earliest opportunity.</p> <p>Southwood Road tenant issue Details were given in relation to recent activity and there is also a big dog which may be in breach of tenancy agreement.</p> <p>Action: Police took the details and will meet complainant to discuss.</p> <p>Action: Aire Valley Homes to investigate the complaint about the dog.</p>	Police/ Chair
2.7	<p>Swarcliffe Children's Centre Reports of glass bottles being thrown into the play area over the weekend creating a very hazardous environment for young children.</p> <p>Action: Police took the details and will make enquiries.</p>	Police JL
3.0	Minutes from Swarcliffe Forum on 30 January 2013	
3.1	The minutes were agreed as accurate.	
4.0	Matters arising from those minutes	
4.1	None.	
5.0	Swarcliffe Good Neighbours Scheme – Ken Hill	
5.1	<p>Cllr Armitage was remembered for her support of the SGNS.</p> <p>5.2 Health Through Warmth event The recent event, funded by £5,400 from Aire Valley Homes Area Panel and Yorkshire Post funding, was very well received. Boxes were made up consisting of throws, gloves, hats and tinned goods, etc and local young people at St Gregory's Youth & Adult Centre lent a hand to prepare the packs. All attendees received a box and the remaining ones were distributed in the community</p> <p>5.3 The decorating service ran from 1 October 2012 to 31 March 2013.</p> <p>5.4 Gardening Service Your local councillors, as part of the Outer East Area Committee, have again funded a free gardening scheme running 1 April to 30 September. You are eligible if you meet the two criteria below: 1) You are an OAP or disabled person without the support of an able bodied family member living with you that can maintain the garden on your behalf 2) You live in any of the Outer East Area Committee wards of: <ul style="list-style-type: none"> o Cross Gates & Whinmoor o Garforth & Swillington o Kippax & Methley o Temple Newsam The first cut will be free, with a charge for any repeat visits. For more information or to request the service please call Ken Hill at Swarcliffe Good Neighbours Scheme on 0113 260 0489.</p> <p>5.5 Apprentice Scheme Funding is being investigated to be able to run a three year scheme to train a local 16 year old, to build up a work portfolio and have one day a week at college to learn painting and decorating. It is hoped he'll be able to change</p>	

	perceptions of older people about younger people.	
5.6	<p>Knit and Natter Group It is hoped that a knit and natter group can be set up, subject to funding. Items made at the sessions could be sold at future Health Through Warmth events. Fundraising has started.</p>	
5.7	<p>Weekly schedule of events at St Gregory's Youth & Adult Centre:</p> <ul style="list-style-type: none"> • Monday – Tai Chi / exercise • Tuesday - line dancing • Wednesday – luncheon club • Thursday – computer café and luncheon club • Friday – luncheon club 	
5.8	A newsletter was tabled.	
5.9	A local resident offered to help as a volunteer at the luncheon club. Ken to arrange as necessary.	KH
5.10	[Cllr Gruen arrived from his other meeting and took the Chair]	
6.0	Activities for young people – Coullin Meikle (Youth Work Manager)	
6.1	<p>In the last six weeks there have been 75 sessions involving 275 different young people. Activities included:</p> <ul style="list-style-type: none"> • Six sessions delivered on anti-social behaviour and 15 young people attended. • 13-16 year olds had the option of attending 24 sessions on healthy eating in conjunction with the Chinese new year celebrations. • Skateboarding sessions started in the Easter holidays 	
6.2	Due to staff sickness, the ward is still 12 hours down on youth worker hours per week.	
6.3	RAG (red, amber, green) analysis has been completed for current activities. Priorities are for local young people. A target area is Stanks Parade.	
6.4	Children's Services are due to change but it is not yet known what this will mean on the ground.	
6.5	The Breeze website was highlighted for young people to access activities for young people: www.breezeleeds.org	
6.6	Citizenship sessions are run at St Gregory's Youth & Adult Centre.	
6.7	Five young people helped make and pack boxes for the Health For Warmth event and helped to make the event intergenerational.	
6.8	Going to work with young people and Swarcliffe Good Neighbours to produce, film and edit a video in a project to help bridge the generations.	
6.9	The children's centre can take children up to five years old, whilst the Youth Service work with 13-19 year olds. Working with John Smeaton College to address the gap in provision for the 6-12 year olds.	
6.10	It was highlighted that there are several play areas in the estate but	

	parents don't necessarily take their children to them.	
6.11	<p>Questions:</p> <p>Can information regarding groups of youths be phoned through to Youth Services for youth workers to attend a location in an effort to offer diversionary activities?</p> <ul style="list-style-type: none"> • Yes, although they are not insured for working with nine and 10 year olds 	
6.12	<p>Is there free access for young people at sports centres?</p> <ul style="list-style-type: none"> • There was such a scheme but it isn't running at the moment 	
7.0	Housing issues in Swarcliffe – Jeremy Lunn	
7.1	Aire Valley Homes and LCC help to fund an employment scheme: back into work schemes, training and education programmes. There has been lots of success, but it's in small steps.	
7.2	There has been new planting around the area and in the Dennil's.	
7.3	There are 15 walkabouts across the estate every month and everyone is welcome. The police, LCC Highways, Parks & Countryside etc also attend. The last one raised 69 actions.	
7.4	There are currently 16 empty properties, all of which are pre-allocated. Swarcliffe is continuing to be a popular place to live as each empty property is receiving in the region of 200 bids. The average tenancy in the area is 14.5 years.	
7.5	Verification checks are completed for everyone including housing history, evidence via previous utility bills, if from former council properties they will have housing history in the computer system and checks can be made via name and previous addresses. The Council has a statutory duty to house people.	
7.6	Changes to housing policy are due in the near future.	
8.0	New initiatives	
8.1	<p>Mill Green Gardens parking</p> <ul style="list-style-type: none"> • Three quotes were received but the one offering best value for money has recently pulled out of the tendering process. A replacement has been decided and the scope of the work is in place • It was noted that, unfortunately, parking scheme don't happen quickly but the councillors are working hard to make it happen as soon as possible. The Kennerleigh Crescent scheme in Cross Gates took four years, so Mill Green Gardens is progressing much faster than that one was able to <p>Action: Councillors are to visit residents of Mill Green Gardens with the plans.</p>	Cllrs
8.2	<p>Better health facilities – Cllr Gruen</p> <p>Your ward councillors are spearheading a campaign to improve services in the area. The PFI plans had a new doctor's surgery on it but they are having problems actually getting GPs interested in coming into the area.</p> <p>Action: To continue pursuing interest.</p>	Cllrs

8.3	<p>Review of community centres A meeting is to be called for all users to look at capacity, user analysis and requirements for the future. Action: James Nundy to arrange a meeting of the users plus Deborah Scott from LCC Performance & Service Review</p>	JN
9.0	Environmental Update – Nathan Vaughn	
9.1	Nathan Vaughn is your local Environmental Action Officer and can be contacted via 07891 279 500 and nathan.vaughn@leeds.gov.uk	
9.2	<p>Issues addressed since the last meeting include:</p> <ul style="list-style-type: none"> • Several fixed penalty notices issued for dogs off leads, not picking up, stray dogs • Notices served on the Squinting Cat pub – litter clearing and being open to access • Warrant to enter 19 Brayton Place to stop a water leak • 19 Brayton Walk was open to access but now secured • Litter on streets near shops – working with Cllr Grahame • The Whinmoor pub is still being refurbished and had two skips delivered today. It is hoped they are to help clear the rear of the site 	
9.3	Action: Nathan to provide environmental action successes to accompany the minutes from now on in an effort to help spread the word of what can happen to individuals who don't act appropriately.	NV
10.0	Swarcliffe PFI	
10.1	<p>Martyn Trodd and Kimberley Atkins sent apologies but an update was emailed and Cllr Gruen gave a summary:</p> <ul style="list-style-type: none"> • Target hardening – Aire Valley Homes are waiting for intelligence about hot-spots so can coordinate activities for best results • Traffic calming in Homezone 23 is an ongoing issue between Carillion and LCC Highways 	
10.2	Action: Mark Bavister to be invited to the next forum.	JN
11.0	10 minute open floor	
11.1	Gully cleaning required on Persimmon development.	
11.2	<p>It was noted that the roads in the estate are in a very poor condition. A particular complaint was regarding the footpath at the rear of Stanks Parade shops. Action: Nathan to do a site visit and report through as necessary.</p>	NV
12.0	Any other business and date of next meeting	
12.1	<p>It was reported that YTL performance statistics were still not available via the housing office or the website. Post meeting note from Martyn Trodd: the YTL website was only intended for use during the construction phase, we've asked for it to be 'taken down', I'll check again with the service provider as to why it's still live, the Project Agreement advises that the YHL website is the electronic system that will be used once we're in the service phase, which we now are.</p>	

12.2	Please see the summary of actions table on the next page.	All
12.3	Items for the next meeting: <ul style="list-style-type: none"> • New lettings policy for community centres • Anti-social behaviour Team and a representative for the area • Housing PFI 	
12.4	The next date will be set at the forthcoming Outer East Area Committee.	

Summary of actions

Action	Lead by	Progress	Action closed or open?
Parking issues on Southwood Road <ul style="list-style-type: none"> • To arrange a site visit with Nathan to get first hand experience of the parking chaos 	Cllr Grahame	Action from 30 January 2013	Open
Playgrounds <ul style="list-style-type: none"> • PFI contract details to be given to Vicky Nunns 	YTL (MT)	Action from 30 January 2013	Open
Playgrounds <ul style="list-style-type: none"> • Review of facilities requested by councillors 	Parks & Countryside (VN)	Action from 30 January 2013	Open
Welfare Reform <ul style="list-style-type: none"> • Scrutiny Board are to look into the plans 	Cllr Grahame	Action from 30 January 2013	Open
Stanks Parade shops CCTV <ul style="list-style-type: none"> • To visit all shopkeepers to discuss way forward with the system upgrade 	Police	Action from 10 April 2013	Open
Southwood Road ASB <ul style="list-style-type: none"> • Police to follow up complaint • AVH to investigate dog 	Police AVH	Action from 10 April 2013	Open
Swarcliffe Children's Centre <ul style="list-style-type: none"> • Investigate broken bottles thrown into play area 	Police	Action from 10 April 2013	Open
Swarcliffe Good Neighbours <ul style="list-style-type: none"> • Resident offered to volunteer 	Ken Hill	Action from 10 April 2013	Open
Mill Green Gardens parking <ul style="list-style-type: none"> • Cllrs to visit residents with the plans 	Councillors	Action from 10 April 2013	Open
Health Facilities <ul style="list-style-type: none"> • Continue to pursue GP interest 	Councillors	Action from 10 April 2013	Open
Community Centre review <ul style="list-style-type: none"> • St Greg's Y&A user group meeting to be arranged and include D. Scott from 	Area Support Team (JN)	Action from 10 April 2013	Open

Performance & Review team			
Environmental action <ul style="list-style-type: none"> Promote outcomes from successful cases: Nathan to regularly provide the information to Area Support Team for inclusion with the minutes Investigate footpath issue at rear of Stanks Parade shops 	NV	Actions from 10 April 2013	Open
	NV		